



General Superintendent – General Construction Division

ABOUT US:

J. Davis Construction is a full service general contractor with an unlimited class license. We service the upstate of South Carolina, Northeast Georgia and Western North Carolina. We were voted one of the fastest growing companies in South Carolina in 2016 & 2017 by SC Biz. We were also voted one of the "Best Places to Work in South Carolina" in 2017. Our company is divided into three divisions: General Contracting, Industrial Service and Civil/Grading.

The General Construction Division is focused on being the premier general contractor in our service area. We pursue projects in the following sectors: Industrial, Amenities/Community, Higher Education/K-12, Commercial and Governmental.

POSITION SCOPE:

The General Superintendent for the General Contracting Division is responsible for management of all GC Superintendents. The General Superintendent also serves as the Safety Representative for the GC Division.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES:

- Reviews project plans and details for any potential safety risks and constructability issues
- Consults with Safety Consultant for issues outside expertise
- Perform safety audits of all job sites at least monthly
- Perform monthly audits of quality control plan and compliance by Superintendents
- Review Superintendents efficiency at project sites
- Review safety plan created by Project Manager and Superintendent
- Resolve warranty issues with original project team
- Performs accident or near miss Investigation
- Monitors Superintendents work loads
- Assists in evaluations of the performance of Superintendents
- Interviews Superintendents with Human Resources
- Responsible for resolving any Superintendent issues
- Coordinates training for Superintendents
- Makes disciplinary recommendations related to safety
- Oversight of all active jobs (safety, efficiency, scheduling, logistics and quality)
- Enforce policy and procedures

SKILLS & ABILITIES:

- Advanced knowledge of construction means and methods
- Knowledge and experience leading and mentoring superintendents
- Provide direction and help solve problems
- Must be able to read blue prints
- Maintains Osha 500 and 510

- Must be computer literate with a working knowledge of Microsoft Office applications
 - Word, Excel, Outlook, Project
- Familiarity with Procore construction project management software

J. DAVIS EMPLOYEE EXPECTATIONS:

- Maintain company mission and core values
 - Mission
 - “We are providers of superior, passionate construction service leaving a positive impact on everyone we involve, while bringing honor to God.
 - Core Values
 - R.I.S.E – Respect, Innovation, Safety, Ethics
- Willingness to serve as a coach and mentor to direct reports
- Contributes to a positive company culture
- Self-driven work ethic
- Takes initiative to meet organizational goals
- Participates in company called meetings
- Ability to work independently and in teams
- Ability to work in a fast-paced environment
- Good interpersonal skills

REPORTS TO:

- General Construction Division Manager

SUPERVISORY RESPONSIBILITIES:

- Superintendents

EDUCATION AND WORK EXPERIENCE:

Required five (5) or more years’ experience

Bachelor’s degree in Construction Management, Building Construction or similar field is preferred.

Interested applicants should can apply online, <http://jdavisinc.com/careers/employment-application-form/>, or in person at our Westminster Office, 12245 S. Hwy 11, Westminster, SC 29693. Also, interested candidates may submit resumes by email to Russell Johnson, Resource Manager, rjohnson@jdavisinc.com.