



## **Fabrication Shop Manager**

### **ABOUT US:**

Starting out as a fencing and barn builder, Joel Davis founded this company in 1997 after hiring a high school friend. Known for honoring a commitment and reliable delivery, their construction portfolio grew as light projects turned into heavier ones. Following this, after seeing an opportunity to add value, heavy equipment was purchased, and in-house crews were established to perform grading and other services. Several years later, after recognizing an industry need for safe and efficient facility and maintenance support, the company diversified to provide industrial services. Now, overseeing three divisions across the Southeast, JDavis Inc. is proud to encompass New Terrain Grading, JDavis Construction and JDI Industrial Services.

### **POSITION SCOPE:**

Fabrication Manager will be responsible for developing and managing the J. Davis Inc. fabrication shop. Candidates must provide leadership, guidance, and training to his/her staff in addition to keeping up with all equipment and software of the shop. Candidate will lead employees to achieve company goals, focusing on safety, quality, and productivity.

### **ESSENTIAL JOB DUTIES AND RESPONSIBILITIES:**

- Fabrication Manager provides leadership, guidance, and training in all fabrication areas. This includes, but is not limited to, equipment, software, and company policies and procedures.
- Coordinates with suppliers and clients on a daily basis to ensure the highest level of service and on-time delivery are maintained.
- Provides accurate estimates for all fabrication project requests, orders required materials.
- Manages resources and consumables.
- Coordinates and ensures drawings are accurate prior to fabrication.
- Ensures that the highest standards are maintained for safety, quality, housekeeping, and compliance with all industry standards.
- Confirms that fabrication package is accurate and complete before delivery.
- Works with project managers to resolve any fabrication issues in the field to prevent recurrence.
- Reports all safety, product and manpower issues and needs in a timely manner and assists in resolutions.
- Responsible for a variety of fabrication tasks as required by client needs, including coordinating or assisting with material handling, loading, unloading and delivery of materials.
- Tracks costs versus budgets on all fabrication projects.
- Submits monthly work in progress reports.

### **SKILLS & ABILITIES:**

- Must be computer literate with a working knowledge of Microsoft Office Suite
- Excellent verbal and written communication skills
- Excellent organizational skills and attention to detail
- Strong analytical and problem-solving skills

- Ability to act with integrity, professionalism and confidentiality to customers both internally and externally
- Must be able to multitask and prioritize

#### **J. DAVIS EMPLOYEE EXPECTATIONS:**

- Maintain company mission and core values
  - Mission
    - “We are providers of superior, passionate construction service leaving a positive impact on everyone we involve, while bringing honor to God”.
  - Core Values
    - R.I.S.E – Respect, Innovation, Safety, Ethics
- Willingness to serve as a coach and mentor to direct reports
- Contributes to a positive company culture
- Self-driven work ethic
- Takes initiative to meet organizational goals
- Participates in company called meetings
- Ability to work independently and in teams
- Ability to work in a fast-paced environment
- Good interpersonal skills

#### **QUALIFICATIONS:**

- Minimum 5 years managing a welding fabrication shop.
- Must be familiar with AWS, AISC and ASME standards.
- Demonstrated excellent communication skills.
- Demonstrated ability to work as part of a team.
- Ability to use estimating and project management software.

#### **EDUCATION AND WORK EXPERIENCE:**

- Associate (Preferred)

#### **SALARY:**

- Depending on Experience

Interested applicants should can apply online, <http://jdavisinc.com/careers/employment-application-form/>, or in person at our Anderson Office, 109 Nunnally Road, Anderson, SC or Westminster Office, 12245 S. Hwy 11, Westminster, SC. Also, interested candidates may submit resumes by email to Stacey Capell, Human Resources Manager at [scapell@jdavisinc.com](mailto:scapell@jdavisinc.com)