



Foreman- General Construction Division

ABOUT US:

J. Davis Construction is the general contracting division of J. Davis Inc., a family owned organization providing construction, grading, supplemental maintenance, and industrial services to South Carolina, Georgia, and North Carolina. With four divisions and three offices in the coastal and upstate regions of South Carolina, we are proud to offer superior services to the southeastern United States.

Providing unparalleled construction services since 1997 and having completed over 1200 projects, J. Davis Construction is one of the highest growing Construction Managers in South Carolina. With a group of building professionals with combined individual portfolios totaling more than \$400,000,000 and proven skills in Pre-Construction, Project Management, Site Supervision, Grading, and Self-Performed Services, no project is too big or out of the question.

Now, with a wealth of resources and the goal of better serving our clients, we are passionate about people, eager to build, and thrilled for what the future holds. Join our team and be a part of something amazing.

POSITION SCOPE:

A Foreman is a hands-on, field-based manager. Foreman are tasked with the practical application of the tasks on a project schedule.

ESSENTIAL JOB DUTIES & RESPONSIBILITIES:

- Working manager of craft labor crew
- Meets with Superintendent to establish work plan for projects
- Allocates craft labor and resources to ensure execution of the work plan
- Provides daily status report to Superintendent
- Makes requests for any specialty tools from the tool crib
- Communicates material needs to Superintendent, at least a day in advance of the need
- Guarantee all safety and quality standards are met
- Supervise the use of machinery and equipment
- Maintains time sheets, attendance records and time off request for crew members
- Turn in any and all credit card and fuel receipts to Project Manager
- Responsible for growth, development and training of craft laborers
- Resolves crew member disputes and consults supervisor on disciplinary action
- Properly use and neatly maintain all company owned equipment and vehicles

AREAS OF EXPERTISE:

- Ability to read drawings and blueprints
- In depth knowledge of construction procedures, equipment and guidelines
- Excellent organizational and leadership skills
- Must be an effective communicator
- Problem solving ability

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ANDERSON, SC 29625
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F: 864-972-4882

12245 SOUTH HIGHWAY 11
WESTMINSTER, SC 29693
P: 864-972-4720
F: 864-972-4882

4055 FABER PLACE DR. SUITE 115
NORTH CHARLESTON, SC 29405
P: 854-800-3222
F: 864-972-4882



COMPANY EXPECTATIONS:

- Maintain Company Mission and Core Values
 - Mission
 - “We are providers of superior, passionate service leaving a positive impact on everyone we involve, while bringing honor to God.
 - Core Values
 - R.I.S.E – Respect, Innovation, Safety, Ethics
- Contributes to a Positive Company Culture
- Superior Work Ethic
- Meticulous about Quality
- Consistently Meets Project Deadlines
- Takes Initiative to Meet Department Goals
- Participates in Company Meetings
- Capable of Working Autonomously but a Team Member Above All
- Able to Quickly Switch Gears in a Fast-Paced, Spontaneous Environment
- Excellent People Skills

REPORTS TO:

- Superintendent

SUPERVISORY RESPONSIBILITIES:

- Crew Members

EDUCATION & WORK EXPERIENCE:

QUALIFIED CANDIDATES SHOULD:

1. Apply online, <https://jdavisinc.com/careers/employment-application-form/>