

Superintendent- General Construction Division

ABOUT US:

J. Davis Construction is the general contracting division of J. Davis Inc., a family owned organization providing construction, grading, supplemental maintenance, and industrial services to South Carolina, Georgia, and North Carolina. With four divisions and three offices in the coastal and upstate regions of South Carolina, we are proud to offer superior services to the southeastern United States.

Providing unparalleled construction services since 1997 and having completed over 1200 projects, J. Davis Construction is one of the highest growing Construction Managers in South Carolina. With a group of building professionals with combined individual portfolios totaling more than \$400,000,000 and proven skills in Pre-Construction, Project Management, Site Supervision, Grading, and Self-Performed Services, no project is too big or out of the question.

Now, with a wealth of resources and the goal of better serving our clients, we are passionate about people, eager to build, and thrilled for what the future holds. Join our team and be a part of something amazing.

POSITION SCOPE:

The Superintendent is responsible for day to day management of the job as a member of the J. Davis project team. From the field, you will coordinate the activities of sub-contractors, ensure safety and quality control standards are being met and solve problems as they arise to ensure the timely completion of a project.

ESSENTIAL JOB DUTIES & RESPONSIBILITIES:

- Schedule subcontractors, consultants and vendors in critical path to ensure completion of project and is ultimately responsible for meeting all schedule requirements
- Responsible for performing safety and quality control duties and responsibilities regarding the work being performed
- Communicate with project team regarding RFI's and Material Submittals
- Ensure that subcontractor is fully executing and complying with his contracted scope of work
- Coordinate required inspections with local jurisdictions
- Identify subcontractor non-compliance with safety, health, and environmental quality standards
- Identify conflicts in construction progress and communicate them to project team for resolution
- Maintain daily log (written/electronic) of activities on the jobsite
- Can perform Superintendent duties at multiple job sites, simultaneously
- Responsible for oversight at the job when any work is being performed
- Ensure subcontractor has corrected all deficiencies identified by project team
- Walk project daily to monitor activities and assist in future planning
- Preside over weekly subcontractor meetings designed to coordinate the work
- Issue notices of non-compliance to subcontractors in regards to quality of work or scheduling
- Ensure that the job site is always kept in a clean and organized manner
- Perform job progress and completion punch list identification and completion
- Create and maintain an overall project plan for all jobs
- Creates safety plan for project

AREAS OF EXPERTISE:

- Advanced knowledge of commercial and industrial construction
- Ability to identify deficient work and provide a resolution
- Must be able to read blue prints
- Good communication and customer service skills
- Must be a teamwork oriented individual
- Must be computer literate with a working knowledge of Microsoft Office applications
 - Word, Excel, Outlook, Project
- Familiarity with construction project management software

COMPANY EXPECTATIONS:

- Maintain Company Mission and Core Values
 - Mission
 - “We are providers of superior, passionate service leaving a positive impact on everyone we involve, while bringing honor to God.
 - Core Values
 - R.I.S.E – Respect, Innovation, Safety, Ethics
- Contributes to a Positive Company Culture
- Superior Work Ethic
- Meticulous about Quality
- Consistently Meets Project Deadlines
- Takes Initiative to Meet Department Goals
- Participates in Company Meetings
- Capable of Working Autonomously but a Team Member Above All
- Able to Quickly Switch Gears in a Fast-Paced, Spontaneous Environment
- Excellent People Skills

REPORTS TO:

- General Superintendent

SUPERVISORY RESPONSIBILITIES:

- Sub-contractors
- Foreman, if required on project
- Craft Labor, if required on project

EDUCATION & WORK EXPERIENCE:

Required five (5) or more years’ experience as a construction superintendent in a commercial or industrial construction.

Bachelor’s degree in Construction Management, Building Construction or similar field is preferred, but not required.

QUALIFIED CANDIDATES SHOULD:

1. Apply online, <https://jDavisinc.com/careers/employment-application-form/>