



JDI Industrial Services is now seeking a Project Manager, the PM position is an integral part of the JDI Team and will be involved in numerous facets of the team to keep production running seamlessly. This candidate will work closely with clients and upper management to ensure the direction of each project is on schedule and within budget.

**RESPONSIBILITIES:**

- Build strong working relationships with clients to fully understand and best partner with them to achieve their success.
- Manage projects from concept to turnover including project timelines, budget, schedules, and coordinating workflow with team members.
- Request estimates from any sub-contractors and price any materials or equipment
- Review and fully understands contract terms with Operations Manager and Owners (T&M, Purchase Order, etc.)
- Coordinate construction document development, as necessary
- Obtains all necessary permits/business licenses and J. Davis bonding for construction.
- Coordinates purchase of necessary materials and provides them to superintendent prior to project start.
- Buyout of all purchase orders and subcontracts 100% and find cost savings where ethically possible.
- Responsible for the production of a schedule of values and gaining approval from the Operations Manger

**Requirements:**

- Preferred five (5) or more years' experience with knowledge of construction, design, and cost management as a Project Manager in a Contract Industrial Maintenance, Industrial Process, Facilities or Equipment Installation role.
- Bachelor's degree in construction science & Management, Mechanical Engineering or a related field is preferred, but not required.